

Rockville Christian Church

Director of Music

Job Description

The Director of Music will partner with the Pastor, the Worship Committee, and volunteer singers, musicians and other artists of the church to provide music for a blended worship service, which will invite and enable worshippers to encounter our living God in a life-changing way.

Ideal Qualifications:

- Has experience with Christian hymns and songs and their selection for worship services
- Is a skilled musician who reads music and is able to provide appropriate accompaniment (piano and/or organ preferred) and vocal leadership for a blended worship service (traditional and contemporary hymns and songs)
- Is able to direct and work with volunteer musicians and direct a small seasonal choir
- Communicates clearly, both orally and in writing
- Is organized and attentive to detail
- Is comfortable using electronic communication methods (email, messaging)
- Has basic knowledge of sound systems; is comfortable working with tech gear such as amplifiers, microphones, speakers, and sound consoles.

Main Responsibilities:

- Lead 11 am Sunday worship service (2-3 hours/week) and rehearse a seasonal choir (1 hour/week at a time to be arranged)
- Work with Pastor and Worship Committee to develop new worship experiences
- Communicate worship details to staff office each week for bulletin and projection slide preparation
- Help plan and lead special services (Christmas Eve, Easter, etc)
- Coordinate time off with Pastor and Worship Committee
- Plan the rotation of piano accompanists for a monthly Sunday (1:30 – 2 pm) service at Rockville nursing home behind the church

Negotiable Optional Responsibilities:

- Help to develop a children's and youth music ministry
- Work with the children to offer occasional special music during worship
- Requests for music performance at weddings, funerals, and non-church related special events is at the discretion of the Music Director and the individual making the request

Functions:

- Meet with Pastor weekly for short-term planning and worship debriefing – may be done by phone, electronically, or in person
- Meet seasonally with Pastor and Worship Committee and other worship planners for long-range planning

- Become familiar with music already known by the congregation; select and prepare songs, hymns and special music for all services, with particular attention to church year, sermon and service themes
- Arrange for and supervise guest musicians
- Draw out and encourage congregational musicians and artists to share their gifts in RCC's worship ministries
- Communicate with Worship and Property Committees to oversee instruments and sound equipment owned by RCC so that it is kept in good working condition

The Director of Music is supervised by the Pastor. A performance evaluation will be conducted at two and six months of initial employment. Thereafter, the Pastor and Worship Committee will conduct an annual performance evaluation and review of responsibilities and functions.

The Director of Music position is a part-time, salaried (exempt) position; salary and vacation benefits will be negotiated at the time of appointment.

**For more information or to submit a resume please contact
office@rockvillechristian.org**